




PROJECT: 101114119
LIFE22-CCM-IT-LIFE OLIVER
OLive tree for VERified Reduction generation

Deliverable factsheet

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Lead Partner:	TETIS INSTITUTE SRL
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Dissemination level

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REQUIREMENTS FOR VVBs

This annex describes the requirements, criteria, methods and responsibilities for the management of the qualification activities of VVBs that carry out Validation and Verification activities.

1. GENERAL REQUIREMENTS, ACTIVITIES AND RESPONSIBILITIES

As per point 4.3.2 of the ISO/IEC 17029:2019 standard, personnel have the necessary knowledge, skills, experience, training, supporting infrastructure and capacity to effectively perform validation/verification activities.

The VVB interested in being qualified to carry out the project validation and verification work, shall fall into one of the following cases:

- VVB shall be accredited by an International Accreditation Forum (IAF) signatory member accreditation body (e.g. ACCREDIA for Italy, ESYD for Greece, ENAC for Spain, etc.) for Validation and Verification of environmental claims Activity in accordance with ISO/IEC 17029:2019 and EN ISO 14065:2020 (e.g. ISO 14064-1, ISO 14067) and/or
- VVB shall be an active VVB operating in an ICROA's Endorsed Independent Standard with valid accreditation for sectoral scope including agriculture, forestry, Land Use and similars.

As per point 6.1.1 and 6.1.2 of the ISO/IEC 17029:2019 standard, the VVB shall be organized and managed to enable it to maintain the capability to perform its validation/verification activities, which shall be structured and managed so as to safeguard impartiality.


As per point 7.2.1 of the ISO/IEC 17029:2019 standard, the VVB shall have access to a sufficient number of competent persons to perform its validation/verification activities. More in detail, it shall demonstrate to have at least two qualified Auditors available in the specific sectors, one should conduct the validation/verification process and the second one should proceed with the independent technical review. If for contingency reasons a VVB does not have two qualified auditors available for the specific sector, upon motivated request of the VVB itself to the Program Operator, it could be possible to activate a qualified auditor 14065 for a different specific sector.

2. AUTHORIZATION PROCESS

A VVB can be qualified to operate in Validation and Verification activities of the Projects when it meets the requirements set out at point 1.

For VVBs to be authorized by the Program Operator, the following steps shall be performed:

1. The VVB fills in and signs the Application form (see "Application Form for VVB" available below);

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2. The VVB sends the application form to the Program Operator via email, together with all the documentary evidence to support the qualification;
3. The Program Operator generates a response to the VVB representative acknowledging receipt of the information and then starts to study the documents submitted by the VVB and verifies their compliance;
4. If documentation is incomplete or clarifications are needed, the Program Operator shall contact the VVB to get the missing documents/information;
5. After a positive evaluation of the application documentation the Program Operator notifies the VVB about the approval; or, after a negative evaluation of the application documentation the Program Operator notifies the VVB about the rejection;
6. Once the application is approved, the Program Operator updates the list of qualified VVBs and publishes it in its website and sends it to the Registry for publication in its website;
7. the Project Proponent chooses a qualified VVB from those listed and stipulates the contract for the Validation/Verification activity.

In case there are changes in the accreditation documents or other information, the VVB shall inform the Program Operator.

The Program Operator shall analyze the information and in case shall update accordingly the list of qualified VVBs and publishes it/sends to the Registry.

3. AUTHORIZED VVBs

The list of VVBs admitted for the validation/verification activity within The Verified carbon Protocol OliVER for the olive groves sector is made public on the website of the LIFE Project, of the Program Operator, and /or of the applicable selected Registry. It is kept up to date by the Program Operator.

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Application Form for VVB – for The Verified carbon Protocol OLIVER for the olive groves sector

VVB Information

Details of the VVB	
Company name:	
Address	
Website	
Details of the contact person	
Name and Surname:	
Position:	
e-mail address:	
Telephone:	

VVB accreditation(s)

Type of Accreditation	Yes or No	Accreditation body name (e.g. ACCREDIA for Italy, ESYD for Greece, ENAC for Spain, etc.)	Accreditation Certificate number / VVB identification number, etc.*:	Check by Program Operator
VVB accredited by IAF Member				<input type="checkbox"/> positive <input type="checkbox"/> negative
Active VVB for VCS Programme				<input type="checkbox"/> positive <input type="checkbox"/> negative
Active VVB for the Gold Standard				<input type="checkbox"/> positive <input type="checkbox"/> negative

* All accreditation certificates / documents demonstrating accreditations listed above shall be attached to this form

Place, date

Signature of the VVB Representative

Approval / rejection by the Program Operator

Based on the above the VVB application is:		
<input type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED	Dd/mm/yyyy	Program Operator reference person name and signature
Further details:	add details as necessary to justify approval/rejection	